

BLOXHAM PARISH COUNCIL

TUESDAY 18 JUNE 2019

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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10 June 2019

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 18 June 2019 at 7.30pm** in **St Mary's Parish Rooms, Bloxham**, to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 3 June 2019. **(Attached)**
7:35pm – 7:40pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 3 June 2019. **7:40pm – 7:50pm**

6. **Chairman's Announcements**
- Reminder to all Councillors to regularly check their Parish Council emails and respond in good time.
7:50pm – 8:00pm
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
8:00pm – 8:10pm
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
8:10pm – 8:20pm
9. Planning
- i) Planning Application - To consider the following planning applications:
- 19/01001/F, Compton Cottage High Street Bloxham - Single storey front extension
 - 19/00921/F, 20 Colegrave Road Bloxham – Single Storey Rear Extension
 - 19/00943/F & 19/00944/LB, Oriel Cottage Workhouse Lane Bloxham - Rear extensions at ground and first floor level. Addition of 2 rooflights to main roof. Window to southern gable plus internal alterations.
 - 19/00953/F, Merryfields Steeple Close Bloxham - Single storey rear extension; new roof to existing side porch; gable to north elevation; extension of existing box dormer to loft; render to north, east and south elevations; part garage conversion; new window to west elevation

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

8:20pm – 8:40pm

10. **Environment/Village Matters**

- i) The Slade – To receive an update report on the work at The Slade. **(Report to follow)**
- ii) Good Neighbour Scheme – To receive an update on the Good Neighbour Scheme. **(Report to follow)**
- iii) Bloxham Fun Day – To receive a report on Bloxham Fun Day held on Saturday 8 June 2019.
(Report to follow)
8:40pm – 9:00pm

11. **Parish Council Matters**

- i) Parish Council Vacancy – To note that the vacancy for a Parish Councillor is being advertised and consider any application.
- ii) Strategic Plan – To discuss the Parish Council's Strategic Plan. **(Report to follow)**
- iii) Drop-in and Chat – To note the report from the session held on 8 June 2019. **(Report to follow)**
- iv) Parish Council Representatives - To receive reports from the Parish Council's Representatives on other bodies.
- Rural Community Forum – Meeting held on 5 June 2019
 - Parish Transport Representative Meeting - A request for agenda items for the next meeting being held on 3 July 2019
 - Parish Liaison Meeting – Meeting held on 12 June 2019

- v) Councillors Training Courses – The following training courses are available to Councillors:

Date	Subject	Half/full day	location
Wednesday June 19 th	Roles and Responsibilities for new councillors and clerks	Full day	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
Saturday 6 th July	Roles and Responsibilities for new councillors and clerks	Full day note 9.30am start	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
Wednesday July 17 th	Chairmanship skills	Full day	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
Wednesday September 18 th	Roles and Responsibilities for new councillors and clerks	Full day	Didcot Civic Hall, Britwell Road, Didcot OX11 7JN
Wednesday October 2 nd	Budgeting and financial management for councillors	Half/ morning	Begbroke Science Park, Woodstock Room, Begbroke OX5 1PF
	VAT for clerks (and councillors)	Half/ afternoon	

9:00pm – 9:15pm

12. Financial Matters

- i) Accounts for Payment - To approve the accounts for payment. **(Report to follow)**
- ii) Section 106 Funds - To receive an update on the progress with the project at Jubilee Hall. **(Report to follow)**

9:15pm – 9:20pm

- 13. Correspondence** - Items of correspondence will be circulated to members. **9:20pm**

- 14. Public and Press** - To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15, 16 & 17 on the grounds that it could involve the likely disclosure of private and confidential information. **9:20pm**

- 15. Queen Street** – To discuss the ownership of land in Queen Street. **(Report to follow)**
9:20pm – 9:30pm

- 16. Christmas Lights** – To discuss additional Christmas lights for the village. **(Report to follow)**
9:30pm – 9:40pm

- 17. Bloxham Recreation Ground** – To discuss the project at Bloxham Recreation Ground. **(Report to follow)**
9:40pm – 9:50pm

- 18. Meeting Dates** - Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm in St Mary's Parish Rooms, Bloxham, unless stated otherwise:

- 1 Jul 2019
- 16 July 2019
- 5 August 2019
- 21 August 2019
- 2 Sept 2019
- 17 Sept 2019

- 7 Oct 2019
- 16 Oct 2019
- 4 Nov 2019
- 19 Nov 2019
- 2 Dec 2019 (Only one meeting in December 2019)

9:50pm

19. Items for the Next Agenda/Items of Information 9:50pm

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 13 July 2019 (Councillors Steve Craggs and Sophie Floate)

All reports and minutes are available on the Parish Council website

www.bloxhamparishcouncil.co.uk